



2020 OPERATION LEGACY COVID-19 GUIDELINES

Three tiers of projects

Individuals - serve in place projects or virtual volunteers. This will be limited to groups of less than 5 (ex. individual families) **Option to buy tshirt

Private project - This will be a project done by 5-20 people with all collateral going to one person. This project will have a registration but will not be Posted as public on the website

Projects for closed groups such as schools will be considered Private projects.

Public projects - this will be a traditional OL project that will be public for registrations on the website. Example: Chapter led project

For Public and Private Projects:

Projects will be provided with a supply of masks/hand sanitizer/cleaning wipes to help mitigate risks associated with COVID-19.

The Process

All projects will need to be submitted through Salesforce inquiry form

Projects will be sorted into one of the three above categories on the back end of Salesforce by the OL Team.

All project participants must fill out a COVID Questionnaire within 24 hours of attending the project. This Questionnaire will be sent directly from TMF to the participants and results will be sent directly to TMF staff.

All project participants must fill out an additional waiver form releasing liability.

NO project will be allowed to happen if the local rules/guidelines/restrictions prevent the type of activity that is planned. This includes if group size gets reduced, counties/cities/states go into a Shutdown, social activities become unrecommended. NEP and the OL team will have final discretion on if a project needs to be canceled due to COVID-19 risks.



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- All projects will need to be in compliance with CDC and community guidelines.
- Masks or face coverings will need to be worn at all projects when 6 feet of distance cannot be maintained or if the project is inside a building.
- To maintain guidelines, there will be no paper day of registration allowed.
 - * ALL participants will be required to register by the online platform ahead of the project.
 - This will guarantee that we send enough safety supplies to each project.
 - If needed this will also allow us to easily get in touch with all participants if there is any exposure.
- Opening Ceremonies should be no more than 10 minutes in length and the group will need to have appropriate amounts of space.
- No official socials after the project may occur.
- No group pictures can be taken without all participants wearing a face covering or being 6 feet apart.
- No physical contact
 - * Including but not limited to high fives, hand shakes, hugs, and chest bumps during the project between people outside of the same household.
- No sharing food, drinks or equipment (without proper sanitation between participants) with participants outside of the same household.
- Operation Legacy projects that happen in an inside location must limit their participants to where there are maximum 25% of the building's coded participant amount.
 - *For example if the building can hold 100 people, the project cannot have more than 25 people working inside at one time during the project.